



## MOUSE Squad Of California Student Tech Support Professional And Ethical Standards For Volunteers

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As volunteers working with children or youth, we must ensure that our behavior and conduct always conforms to the highest standards. To avoid situations that could be considered even remotely inappropriate, we must always exercise good judgment while working with students. It is critical that volunteers abide by the following professional and ethical standards:

1. Schools are legally responsible for their volunteers. Volunteers should acknowledge and sign screening/liability agreements and waivers if provided by the school.
2. Follow school protocol—checking in, wearing a guest badge, having your arrival announced to the teacher, whatever the process may be.
3. Learn the rules for the safe use of the Internet and incorporate them into your program. Be sure to refer to the school/district Acceptable Use Policy (AUP)
4. Discipline is the responsibility of the teacher. Discuss the class ground rules with the teacher and determine which issues you should refer to the teacher, and which, if any, you can address directly.
5. Do not use language or actions, which could be considered sexist, suggestive, or discriminatory.
6. Never touch or have physical contact of any kind with a student. The one exception is shaking hands. The teacher may even ask you to help the students practice shaking hands.
7. Never be alone in a room/setting with a student.
8. If you are volunteering with students who are home-schooled, do not go to their homes. Work with them in a conventional school setting or on-line.
9. Both during and outside of your volunteer experience, do not discuss students, staff or school business that is personal, negative or confidential.
10. Do not socialize with students outside of the classroom context.
11. Volunteers may not solicit business for their firm or promote their firm in any way.
12. Volunteers cannot accept remuneration in any form.

On the advice of legal counsel the wording in this document is precise. The intent is to set clear standards.

I agree to abide by the above standards.

Signature of Volunteer \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_ 5/07